MERCIER PISTOL WORKS

CLIENT SHIPPING INSTRUCTIONS

SENDING YOUR PISTOL TO MERCIER PISTOL WORKS

WAIT FOR OUR GO-AHEAD

Please don't ship until we email you that it's time to send your pistol in. That email includes a copy of our FFL and a short information sheet; both go in the case with your pistol.

1 Carrier rules (FedEx and UPS)

- Both carriers require every pistol to ship by **overnight service**.
- Shipments must leave from the **shipper's designated shipping address**.

Why this matters

If these rules aren't followed, an insurance claim on the shipment can be declined automatically, because it breaches the contract between Mercier Pistol Works and the carrier. Following them protects you and us from unnecessary risk.

Your best options

ShipMyGun.com (Method 1) or a local FFL (Method 2) are the most cost-effective and compliant ways to ship to us. Both meet carrier requirements and keep your insurance coverage valid.

Customer service is our top priority. We know handling your own shipping isn't ideal, but it is a necessary step to protect your firearm and your investment, and it makes sure your pistol arrives safely, securely and within carrier rules.

2 Packing your pistol

- **Unload the pistol** and place it in an appropriately sized pistol case or bag. Ideally it fits a return box of **11.5″ × 8.75″ × 4.5″**; extra-large vault-type cases or bags may add return shipping fees.
- Include **at least 2 empty magazines (4 maximum)** per gun.
- If possible, put every accessory you plan to use on or with the gun (optics, magwell and so on), so we can test it the way you'll run it after the work.
- Include any **tools, equipment or parts** needed to disassemble your pistol, including anything proprietary.
- Place a **copy of your valid government-issued ID**, showing your current address, in the case.
- Complete the **information sheet** that comes with our FFL copy, and put it in the case with the **FFL copy**.
- Box your pistol, magazines and check (if any) securely.

✕ **Do not send any ammunition.**

MAGAZINES AND YOUR WARRANTY

Failure to provide the magazine(s) associated with your firearm at the time of service will void warranty coverage for any related work.

MEASUREMENT AND EVALUATION ($200 PER PISTOL)

If you chose to have your pistol measured and evaluated before work begins, include a check or money order for $200 per pistol in the case, unless you already paid by Zelle. The $200 is applied to your final bill for any agreed work over $1,000. Make checks payable to Eric Mercier or Mercier Pistol Works.

3 Method 1: ShipMyGun.com

1. Go to **ShipMyGun.com** and select **Get Started**.
2. Enter the type of gun, box size, weight and the insurance amount you want (up to $5,000, ShipMyGun's maximum), then select **Continue**.
3. Enter ZIP code **34448** and select **Find Dealers**.
4. Scroll to **MERCIER PISTOL WORKS**, select **Use as FFL Transfer Dealer**, then **OK** in the pop-up.
5. Confirm that you are the legal owner and enter these details exactly:

ATTN	**Eric Mercier**
Firearm transferee	**Your first and last name** (e.g. Bob Smith)
Transferee email	**Your email address**
Label reference	**WORK**

Without these details your shipment may not be recognized by Mercier Pistol Works, and it can be rejected.

6. Select **Add to Shopping Cart**, confirm the shipment information, add any notes and complete payment.
7. Print the prepaid shipping label from ShipMyGun.

Dropping off your package

- Affix the label securely to the box.
- Take the package to a **UPS shipping center** (ShipMyGun uses UPS).
- Do **not** mark the box as containing a firearm. ShipMyGun's label already complies with carrier rules.
- Keep your receipt until delivery is confirmed.

4 Method 2: a local FFL

1. Choose a local FFL.
2. Give them the copy of our FFL that came with your shipping email.
3. Ask them to place a copy of **their** FFL in the shipment for our records.
4. Keep the receipt and tracking number until delivery is confirmed.

5 Once it's on its way

Reply to our email when the package has been dropped off, so we recognize your shipment when it arrives. Thank you for your trust and business. We're excited to help you with this project.

Questions: 352-355-9389 · MercierPistolWorks@outlook.com

Return shipping: Mercier Pistol Works ships your finished pistol home overnight.